

**CYNGOR CYMUNED
LLANDDOWROR A LLANMILOE
COMMUNITY COUNCIL**

MINUTES OF MEETING

**held at the Llanmiloe Community Hall
At 7.30 pm on Monday 13th April 2015**

For the transaction of the business outlined in the Agenda

Members Present: Councillors: W P Evans, M J Fear, J S Hewens, D A Howells, G James,
T Paradise, W M Tucker,
County Councillor: Jane Tremlett
Clerk: M J Cory

1 Apologies for Absence:

88/15 Councillors: E M Lloyd, G Owen

2 Declarations of Personal Interest:

89/15 There were no formal declarations of interest recorded.

3 Minutes

90/15 **Resolved** that the minutes of the meeting held on 9th March 2015 be approved and signed as a correct record.

4 Correspondence received/sent since the last Meeting:

91/15 The following correspondence was discussed –

- (a) Invitation from Carmarthen Federation of Young Farmers to attend their Rally on 2nd May 2015
- (b) Letter from Angela Burns regarding the Carnegie UK Trust's launch of their Field Finders Campaign
- (c) Request from NRW to engage in a Thesis on Citizen Participation regarding Clerk's work with the Flood Action Plan
- (d) Resolution of issue with Barclays Bank regarding a supplier's banking problem
- (e) Request from Llanddowror's postman to include a message in the Community Newsletter
- (f) One Voice Wales (OVW) invitation to our Representatives to attend the next Area Meeting on Tuesday 28th April.

5 Finance and Accounts

92/15 Accounts Paid – since the last Ordinary Meeting

Date	Details	Amount £
10/03/15	Clerk's Expenses (March)	64.67
	Clerk's Salary (March)	312.00
	HMRC – PAYE (March)	78.00
04/04/15	G Owen – Chairman's Allowance (Part 2)	300.00
	W P Evans – Chairman's Allowance (Part 1)	300.00
08/04/15	Bank Charges	4.16

93/15 Accounts Due to be paid - It was **Resolved** to pay the following when funds become available:

Details	Amount £
Carmarthenshire County Council – Meeting Room Utilities (Electricity & Water)	95.34
Clerk’s Expenses (April)	36.50
Clerk’s Salary (April)	312.00
HMRC – PAYE (April)	78.00

94/15 Accounts Received

Date	Details	Amount £
12/03/15	Hire of Meeting Room (D2E Gardening Club)	50.00
19/03/15	Hire of Meeting Room (Art Exhibition & Computer Classes)	56.00
23/03/15	Hire of Meeting Room (Llanddowror Women’s Institute)	30.00
23/03/15	Hire of Meeting Room (Llanddowror Village Association)	60.00
26/03/15	HMRC – VAT Refund	983.60
27/03/15	Hire of Meeting Room (Computer Classes)	56.00

95/15 Bank Reconciliation: The up-to-date Bank Statement was made available to Members and compared with the Cashflow Forecast. **Resolved** that an appropriate sum to be set aside when future Precepts are received, for the larger amounts that have to be paid annually eg footway lighting, insurance.

96/15 Budget Monitoring: The Budget for 2014-15 was compared with actual expenditure.

97/15 Clerk’s Expenses: (includes telephone calls, postages and stationery).

98/15 Auditing of End of Year Accounts: the Notice of the Annual Audit has been received from BDO the External Auditors. Clerk to prepare the accounts and submit to the Council and Internal Auditor prior to initial submission to BDO.

6 Planning:

99/15 Planning information received since the last Meeting:

	Details	Outcome
Application Ref: TA11 73341	Proposed Building at Lower Newton Woods, New Mill, St Clears	-
Appeal No 1159/W/ENF/3005054	Picton House – Appeal lodged with the National Assembly for Wales against Enforcement Notice issued by CCC	Letter sent from Community Council with observations. Acknowledgement received. Further letter to be sent requesting date of Appeal Hearing as Members would like to attend.

7 Events:

100/15 Forthcoming, Local and National Events: as below and in the Meeting Room Diary (attached)

- (a) Exhibition of Quilting at the Community Meeting Room – Friday 17 April at 7 pm to 9 pm and Saturday 18 April 11 am to 1 pm
- (b) Outgoing Chairman's Dinner – Friday 24 April 2015 at 7 pm for 7.30 pm at the Picton House Hotel
- (c) Thursday 7th May – General Election with the Polling Station to be in the Community Meeting Room, Llanddowror
- (d) Council's Annual Meeting on Monday 11th May at **7 pm** in the Community Meeting Room followed by the Ordinary Meeting at 7.30 pm. Annual Meeting – It was requested that Reports be given at that Meeting by the Chairman, Clerk/RFO, Llanmiloe School Governing Body Representative, One Voice Wales Representative, West Wales Joint Councils Representative, Training Champion, Representative on Carmarthenshire Liaison Forum. A Report will also be given by our County Councillor.
- (e) Installation/Induction of New Chairman and Vice Chairman – Friday 29 May at 6.30 pm in St Teilo's Church followed by the Incoming Chairman's Reception at the Community Meeting Room
- (f) Qinetiq's Open Day – Friday 29th May from 11 am to 4 pm. Tickets must be applied for in order to gain entry. Further details to follow.
- (g) A Meeting with CCC's Executive Board has been arranged for Monday 15th June. It was proposed that issues arising in both Llanmiloe and Llanddowror be addressed.

8 Administration:

- 101/15
- (a) Co-option of Councillor for the North Ward: A Poster advertising the Casual Vacancy is to be placed on the Council's Notice Boards
 - (b) Meeting Room Update:
 - (i) A request to service the Alarm System in the Meeting Room has been received from the installers at a cost of £70 plus Vat. **Resolve** dispense with the servicing this year.
 - (ii) An Official copy of the Register of title No CYM643402 for the Community Meeting Room has been received from CCC.
 - (iii) The matter of PAT testing equipment in the Meeting Room was raised.
 - (c) Tenders have been sent out with regard to the Grass Cutting/Maintenance of the Verge in Llanmiloe

9 Matters arising:

- 102/15
- Llanmiloe:**
- (a) Pruning of trees: no further developments
 - (b) Clearing of Drain with new cover: Pending.
 - (c) Loose Guttering on bus shelter: Pending
 - (d) Emptying of Dog Waste Bins: LDCA have taken on temporary responsibility for emptying the dog waste bins.
 - (e) Request - Dog Fouling Signs: to be positioned adjacent to playing fields. Pending. Enquiries to be made with Pendine Community Council.
 - (f) Cats eyes missing between Brook and Pendine – Enquiries to be made with CCC.
 - (g) Tree near the bus shelter needs urgent pruning (Westmead Close)
 - (h) Llanmiloe Post Office Opening Times: Residents have requested that the Community Council write to the Postmaster of the Post Office in Llanmiloe regarding clarification of opening hours.

- 103.15
- Llanddowror:**

- (a) Issues regarding the Pocket Park: The Down to Earth Gardening Club has made an arrangement with the Village Association to assist in the maintenance of the Park.
- (b) Old Trunk Road (C3236): Pending further information from CCC.
- (c) Tavernspite Road (C3230): Pending further information from CCC.
- (d) Public Conveniences: These continue to be closed at the weekend.
- (e) Development at Old Mill, Llanddowror:
 - (i) Planning, highway accesses and noise issues. CCC to be contacted regarding an update on this issue.
 - (ii) Changes to the Watercourse – CCC and EA have been informed. No further information currently available.
- (f) Footpath between Pen-y-Graig and Y Bont: needs attention – more details required prior to CCC Footpaths being approached.
- (g) Request for Mobile Speed Camera on Old Trunk Road C3236 together with solar-powered ‘flashing’ speed indicator sign – request to be sent to Dyfed Powys Police.
- (h) Highway Lighting – during the winter months the new Llanddowror road junction (of the A477 Trunk Road and C3236) is in complete darkness. Illuminating signage may be desirable. SWTRA and CCC to be contacted.
- (i) Loose Cable near Pedestrian Bridge: pending
- (j) Invasive Weeds – information to be included in the Community Newsletter advising residents of their responsibilities.

10 Any Other Business for Discussion at the next Meeting:

- (a) The condition of the road from Plashett to Pendine – enquiries to be made regarding CCC’s resurfacing programme.
- (b) Litter problems in both Wards need addressing

11 Date, Time and Venue of next Meetings

Resolved that the next Meetings will be as follows:

<u>Annual Meeting</u>	7 pm on Monday 11th May 2015 at the Community Meeting Room, Llanddowror
<u>Ordinary Meeting</u>	7.30 pm on Monday 11 th May 2015 at the Community Meeting Room, Llanddowror