

**CYNGOR CYMUNED
LLANDDOWROR A LLANMILOE
COMMUNITY COUNCIL**

MINUTES

of the Meeting
Held at Llanmiloe Community Hall, Llanmiloe
At 7.30 pm on Monday 14 April 2014

Members Present:

Chairman: Cllr Gwyn Owen
Councillors: C B Dixon, M J Fear, J S Hewens, G James, T Paradice,
D R Thomas, W M Tucker
County Councillor: J Tremlett
Clerk: M J Cory

Minutes

A Welcome was extended to Mr S Kirkwood who attended the Meeting to inform Members of his proposals for the Old Sergeants Mess Site in Llanmiloe.

- 1 **Apologies for Absence:** Councillors E M Lloyd, W P Evans
- 2 **Declarations of Personal Interest:** None
- 3 **Minutes of the Ordinary Meeting held on 10 March 2014:** were approved by the Council.
- 4 **Matters arising from the Minutes of the Ordinary Meeting held on 10 March 2014:** there were no matters arising.
- 5 **Correspondence:** the following correspondence was presented to Members:
 - 89.14 (a) CCC – 30/40 MPH Speed Limits, A477 Llanddowror to Red Roses
 - (b) CCC – Code of Conduct Training on 21st and 27th May
 - (c) Poster from Simon Hart regarding Pembrokeshire Jobs Fair
 - (d) Email from Emma Morgans, Community Officer, Dyfed Powys Police.
 - (e) CCC – Carmarthen Biodiversity Action Plan
 - (f) CCC – Clean Up Carmarthenshire Campaign
 - (g) Simon Hart – Update on broadband provision
 - (h) Application for Safe Routes in Communities Grant
 - (i) OVW – Representatives for Area Committee Meetings 2014/15
 - (j) WG – Local Government (Wales) Measure 2011 – Consultation and Guidance
 - (k) WG – Legislation Reform (Payments by Community Councils etc)
- 6 **Planning:**
 - 90.14 Applications received since the last Meeting:

<u>Application No</u>	<u>Details</u>	<u>Response</u>	
W29612	Storage Unit at Llanmiloe House	Granted	20/03/14
W/29121	Erection of wind turbine and access track adjacent to Castell Toch Farm, Pendine	Withdrawn	11/04/14

7 Finance and Accounts:

91.14 Accounts Paid:

<u>Date</u>	<u>Payee</u>	<u>Details</u>	<u>Amount</u>
11/03/14	M J Cory	Salary	312.00
11/03/14	HMRC	PAYE	78.00
11/03/14	M J Cory	Clerk's Expenses (Postages and Mileage to 07/03/14)	97.34
11/03/14	CCC	Building Regulations Inspection Fees (Meeting Room)	690.00
11/03/14	Viking	Stationery – Paper, Ink, Envelopes	81.41
11/03/14	W3 Web Designs	Setting up of New Website (Welsh Gov Website Grant)	500.00
11/03/14	One Voice Wales	Annual Subscriptions 2014-2015	102.00
11/03/14	C Thomas (Builder)	Additional Works for Building Regulations	2,614.05
21/03/14	C Thomas (Builder)	Scheduled Payment (Interim) for Meeting Room works to be fully re-imbursed from Grant Funding	3,000.00
08/04/14	M J Cory	Salary	312.00
08/04/14	HMRC	PAYE	78.00

92.14 Accounts Due: It was **Resolved** to pay the following:

<u>Payee</u>	<u>Details</u>	<u>Amount</u>
M J Cory	Salary	312.00
HMRC	PAYE	78.00
D Page, Page Designs	Fees - Project Management of Meeting Room	1,000.00
Furniture Components UK Ltd	Quooker (to be re-imbursed from Grant Funding)	665.00
Chris Thomas (Builder)	Scheduled Payment (Final) for Meeting Room to be paid on completion. Works to be fully re-imbursed from Grant Funding)	3,628.75
M J Cory	Clerk's Expenses	112.76

93.14 Accounts Received:

<u>Creditor</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>
CCC	17/03/14	Re-imbusement of Grant Expenditure	7167.35

94.14 Bank Reconciliation: Members were presented with the current account balance and bank reconciliation as follows:

Bank Balance as at 10/02/2014	£ 3,393.31	(Dr)
Less Cheques Written	£11,161.61	(Dr)
Bank Interest Charged	£ 17.02	(Dr)
Add Uncleared Cheques as at 07/03/2014	£ 312.00	(Cr)
Add Grant Payment from CCC	£ 7,167.35	(Cr),
Reconciled Bank Balance at 07/03/2014	£ 7,092.59	(Dr)

95.14 Clerk's Expenses: Due to the fact that the Clerk's telephone number needs to be placed on public documents and the website also that she will have to take bookings for the New Meeting Room – it would be appropriate for her to have a dedicated number for this. The existing mobile number would be used but at a cheaper rate of approximately £6 per month for all calls and text messages (a copy of the bill will be provided). It was **Resolved** to pay costs for the dedicated number.

96.14 Meeting Room Unexpected Costs: Costs for unexpected additional works for the Community Meeting Room as required by the Planning Department/Building Regulations Inspector have been presented to CCC and it is hoped that they will agree to re-imburse some, if not all, of the additional cost.

97.14 Purchase of Grant Funded Items: The Working Party has identified needs regarding furniture and IT equipment, revised estimates have been presented to CCC and the Clerk is awaiting a reply.

8 Training:

98.14 CCC – Code of Conduct Training on 21st and 27th May. It was **Resolved** that Cllrs C B Dixon, T Paradise and D R Thomas attend the Code of Conduct Training at County Hall on 27th May.

9 Events:

99.14 Forthcoming Events -

- (a) Pre-opening Event and Walk along the New Trunk Road – Sunday 13 April 3 pm was well attended by the public and Members of this Council.
- (b) Official Welcome for the new Vicar at Laugharne Chapel was attended by Cllr G Owen on Sunday 13 April
- (c) Official Opening of New Trunk Road A477 – Wednesday 16 April
- (d) Llanddowror Easter Bingo at Red Roses Community Hall – Tuesday 22 April.
- (e) Cllr G Owen attended the Service at Laugharne Church to welcome the new Vicar on Tuesday 22 April.
- (f) OVW Carmarthenshire Area Committee Meeting – Tuesday 29 April.
- (g) Outgoing Chairman's Dinner at The Old Mill Restaurant, Llanddowror – 30 April.
- (h) Official Opening of Llanddowror Community Meeting Room by Simon Hart MP – Friday 2 May at 2 pm.
- (i) Carmarthen YFC – Rally at the Showground, Nant-y-Ci – Saturday 3rd May.
- (j) European Elections – Llanddowror Community Meeting Room – Thursday 22 May
- (k) Installation of New Chairman and New Vice Chairman – St Teilo's Church on Friday 23 May at 6.30 pm followed by a buffet at the Llanddowror Community Meeting Room
- (l) Qinetiq Family Fun Day will take place on 30th May on the Qinetiq site between 12 noon and 4 pm. Admission is free.
- (m) Members were reminded of the following events:
 - (i) Buckingham Palace Garden Parties beginning 21 May 2014 although no reply from One Voice Wales as yet regarding attendance by the Chairman.
 - (ii) Ecumenical Service of Commemoration, Carmarthen, 3 August 2014.

10 Administration:

100.14 New Community Meeting Room PCs, Llanddowror: A Site Meeting of the Working Party took place on Monday 7 April. A list of remedial works to be carried out was presented to the Project Manager and builder the following day. The final cheque will be handed over on completion of satisfactory works. It was **Resolved** that the Working Party meet again after Easter to verify that the works have been carried out.

101.14 Website: This work is ongoing and the website should be up and running soon. The telephone number for contacting the Clerk will be 07811 069 719 and the email will be clerkllanddowror@aol.com and these will be the only two contact numbers on the website. Members' names will be put on the website but with no further personal particulars.

102.14 Grant Funding for insulation – Zero Carbon Future project: It was **Resolved** to apply for this Grant of up to £1,000 which is available for insulation. A site visit took place with the Grants Officer and the Clerk is in the process of gaining quotes from two builders.

11 Minor Repairs and Works:

Llanddowror:

103.14 Pilgrim's Way/Venture Footpath: SRB has replied regarding works to be completed, with a commitment from the Welsh Government to improve the surface where required by using sub-base material (ie fill potholes etc). Whilst there are no specific plans to put in new drainage in the area, improving the surfacing may help to divert water to water courses rather than it ponding in the track.

104.14 Flooding: Cllr C B Dixon arranged a site meeting with Floodgate, together with Cllrs T Paradise, D R Thomas and W M Tucker who are also Flood Wardens for Llanddowror. A brief Report was given by Cllr Dixon.

105.14 Re-instatement of existing A477 Trunk Road, Parking and other issues on the C3230 Tavernspite Road: the Clerk to contact CCC regarding the following queries:

- i. proposed measures for ensuring the security of the redundant sections of the original trunk road alignment between Llanddowror and St Clears;
- ii. proposed remedial work to be carried out on the minor roads, footpaths and verges around Llanddowror subsequent to the completion of the by-pass construction works;
- iii. the extent of the remedial works to be undertaken between Llanddowror and Red Roses prior to "de-trunking";
- iv. concerns been raised by residents in relation to general road safety and impeded access to property driveways resulting from vehicles parking on the Tavernspite Road between Pont Hydfron and its junction with the existing Trunk Road. CCC (Highways Department) to be contacted to arrange a Site Visit.

Llanmiloe:

106.14 Pruning of Trees in Llanmiloe; Handrail along 'Bus Stop Path and Guttering on Bus Shelter (Westmead Close). Members to liaise on these issues with a view to arranging a site meeting. Clerk to contact CCC to arrange a Site Meeting.

107.14 Clearing of Pills: It is unclear as to whom the land belongs and at the last meeting it was reported that Land Registry would be consulted on this matter. The land does not appear to be owned by CCC. Once ownership has been confirmed the owners will be approached regarding the clearing.

108.14 Clearing of debris around Brook: it appears that this work has still not been done. There has been flood damage to the stone edge to the river and deposits of shoal need clearing from Brook Bridge to opposite Westmead Close, CCC/NRW to be contacted.

109.14 Emptying of Dog Waste Bins – these have now been emptied; Sign near Westmead Close blown over; Drain near Social Club needing attention – Clerk has emailed CCC and is awaiting a reply. Residents are continuing to deposit debris on ground near the School.

110.14 Request for visit by official from Qinetiq: An email was sent to K J Martin regarding pills, maps, responsibilities for maintenance of land, free-flow of water and ditches. A reply stated that a visit could be arranged for the October Meeting in Llanmiloe.

111.14 LDCA Update: Grant Funding is in the process of being applied for the shops in Llanmiloe.

112.14 Llanmiloe School Governors' Update: A joint Meeting was held between Llanmiloe School and Tremolet School and there would appear to be no changes to the current situation. Cllr M J Fear requested that Members consider replacing him as the Community Council's Representative as School Governor.

12 Any Other Business for discussion at the next Meeting:

113.14 Coastal Path, Llanmiloe – enquiries to be made regarding the 3-year maintenance programme;

114.14 Enquiries to be made regarding work carried out at the Pumping Station in Llanddowror;

13 Date and Times of Next Meetings:

Annual Meeting: 7.30 pm on Monday 12th May 2014
 Ordinary Meeting: 8.00 pm on Monday 12th May 2014

Both at Llanddowror Community Meeting Room