

**CYNGOR CYMUNED
LLANDDOWROR A LLANMILOE
COMMUNITY COUNCIL**

MINUTES OF MEETING

**held at Llanmiloe Community Hall, Llanmiloe
At 7.30 pm on Monday 13 October 2014**

For the transaction of the business outlined in the Agenda

Members Present: Councillors: M J Fear, J S Hewens, G James, G Owen, T Paradise,
D R Thomas, W M Tucker
Clerk: M J Cory

1 Apologies for Absence:

211.14 County Councillor J Tremlett, Councillors W P Evans, E M Lloyd,

2 Declarations of Personal Interest:

212.14 Councillor J S Hewens as an employee of QinetiQ

3 Minutes of and Matters arising from the Minutes of the Ordinary Meeting held on 8th September 2014

213.14 **Resolved** to accept the Minutes of the last Meeting as a true record.

4 Correspondence received/sent since the last Meeting:

214.14 The following correspondence was discussed:

- (a) Letter of Resignation as a Councillor from Mr C B Dixon was acknowledged. **Resolved** to inform CCC Electoral Services.
- (b) CCC - Circular requesting information regarding Code of Conduct of Members
- (c) British Legion – Poppy Appeal – Monday 27/10/14 to Tuesday 14/10/14 – Collection Boxes to be delivered between 20th and 24th October. Wreaths will be delivered to the Clerk later this month.
- (d) Llanmiloe Community Hall – confirmation of dates for room hire for 2014/2015 was sent to C Barnicoat and D Miller
- (e) Llanmiloe and District Community Association – **Resolved** to send a letter for Mr J Rugg offering the Council's support for the proposed Multi-sports facility in Llanmiloe.

5 Finance and Accounts

215.14 Accounts Paid – since the last Ordinary Meeting

Date	Details	Amount £
09/09/14	Clerk's Salary	312.00
	HMRC – PAYE	78.00
	PC World – Printer Ink	26.98
	Clerk's Expenses	69.77
06/10/14	Bank Interest	22.11

216.14 Accounts Due

Details	Amount £
Clerk's Salary	312.00
HMRC – PAYE	78.00
BDO Audit Fees	354.00
Clerk's Expenses	34.83

217.14 Accounts Received

Date	Details	Amount £
26/09/14	Wales Audit Office	30.00

218.14 Bank Reconciliation: Bank Statement was made available to Members

219.14 Budget Monitoring: Budget was compared with Cashflow Forecast

220.14 Budget 2014-2015: This Budget will be presented at the next Meeting

221.14 Annual Audit of Accounts: The Notice of Conclusion of Audit has now been received. Notices have been placed on the Council's Noticeboards; Council's attention was drawn to the Auditor's Report. Confirmation that the overdraft was temporary and that Budget Monitoring has been carried out several times a year. **Resolved** to continue this procedure.

222.14 VAT: Awaiting payment from HMRC

6 Training No action within this financial year.

7 Planning:

223.14 The following Planning information has been received since the last Meeting:

Application No	Details	Outcome
W/30869	Access on to the C3230 – Gellifelen Farm, Whitland - Welsh Government (M Takel)	Consultation
W/30932	Removal of Caravan and Construction of house etc on land at Millside Llanddowror (Jeremy Cohen)	Consultation

8 Events:

224.14 Forthcoming, Local and National Events:

- (a) The WI, Village Association and Down2Earth Gardening Club continue to meet at Llanddowror Community Meeting Room (MR) during the first week of the month.
- (b) Monday 15 September – Working Party Meeting held at 7 pm in the MR
- (c) Joint Councils Meeting – Cllr A J Paradise presented his notes from the Meeting held on 23 September. The next Meeting will be on 25 November at 7 pm in the Gate. Cllr Paradise agreed to attend.
- (d) Friday 26 September – Macmillan Coffee Morning was held in the MR in Memory of Councillor Dewi Thomas and raised £350.

- (e) Friday 10th October – Private View of David Miller Art in the MR from 7 pm – 9 pm followed an opening on Saturday and Sunday from 11 am to 2 pm.
- (f) Thursday 16 October at 7 pm Llanddowror Flood Group Meeting in the MR.
- (g) Friday 24 October from 3 pm to 5 pm – Simon Hart MP’s Surgery at the MR.
- (h) Saturday 25 October 7.30 pm – Race Night in Pendine
- (i) Tuesday 28 October at 7 pm - OVW Carmarthenshire Area Committee – this will be held at the Gate, St Clears. Cllrs W M Tucker and J S Hewens agreed to attend.
- (j) Members are invited to attend the Poppy Ball in St Clears on Friday 31 October
- (k) Remembrance Sunday 9th November – Laying of wreaths following Church Services. Chairman W P Evans to lay the wreath in St Clears and Cllr G James in Pendine. Members are invited to a lunch at the Royal Ivy Bush, Carmarthen following the event.
- (l) Friday 14 November at 7 pm - Talk and Slide Show by local Palaeontologist Patrick McDermot in the MR.
- (m) Saturday 22 November from 2 pm – WI Christmas Fair at the MR.
- (n) Christmas Dinner – Friday/Saturday 12th/13th December at the Springwell, Pendine. Cllr W P Evans to confirm.
- (o) Wednesday 10th December at 7 pm - Llanddowror Choir Christmas Concert in St Teilo’s Church
- (p) Friday 16 January at 7 pm – ‘Poems and Pimms Night’ at 7 pm in the MR.
- (q) Thursday 19th February at 7 pm – Talk by Daniel Snaith in the MR - on opportunities to improve villages with the help of Keep Wales Tidy Projects.
- (r) March – date TBA - Art Exhibition by Lisa Miller featuring her equine paintings.

9 Administration:

- 225.14 Llanddowror Community Meeting Room: The hire of the MR is proving very successful with local organisations using it on a regular basis. Events have included a Macmillan Coffee Morning which raised £350 and an Art Exhibition which was very well attended. A meeting was held on 10 October with CAVS to arrange a six-week course of computer lessons beginning Tuesday 6 January.
- 226.14 Grants: All grants have been completed and signed off. Clerk has been asked to give a talk on her experiences to local organisations at Hywel Dda Centre, Whitland on 30 October. Members were invited to attend.
- 227.14 Seasonal Decorations: A copy of CCC’s circular on Seasonal Decorations has been sent to Llanddowror Village Association.
- 228.14 CCC Resources: information was given to Members on the following –
- (a) Overhanging Trees and Shrubs – information from CCC Website;
 - (b) Highways Defect Report Form and Street Lighting Report Form – residents can independently access the CCC website to report any works needing to be done without having to go through the Community Council;
 - (c) Maintenance of Trunk and Country Roads – from CCC website.

10 Issues, Repairs and Works:

Llanmiloe:

- 229.14 Pruning of trees: awaiting information.
- 230.14 Notice Board repair/refurbishment: This has not yet been removed from the wall.
- 231.14 Handrail along 'bus stop: Email received from CCC Housing Department stated CCC would pay half of the cost of £644.00 plus VAT with the Community Council paying the rest. **Resolved** to not pay half of the costs. CCC has a duty of care to residents. **Resolved** that a letter be written to CCC Housing Department emphasising the H&S risks should no handrail be erected.
- 232.14 Clearing of Drain with new cover: it appears the drain is still full.
- 233.14 Guttering on bus shelter: the slates on the roof of the 'bus shelter are loose.
- 234.14 Clearing of Pills: emails received from QinetiQ indicate that their officials and DIO are prepared to attend a site meeting. Cllrs G Owen and M Fear agreed to attend. Chairman will also be asked to accompany them. Clerk to contact QinetiQ regarding suitable date/time.
- 235.14 Trees rear of 47 Westmead Close: responsibility of tenant to report this to CCC
- 236.14 New Resource Facility Llanmiloe: A letter of support was sent on behalf of the Community Council regarding the proposed new facility.
- 237.14 Dog Waste Bins: these still need to be emptied.

Llanddowror:

- 238.14 Old Trunk Road (C3236): Meeting was held on 26 September with Mr B Jenkins CCC to investigate issues needing attention. Cllr D R Thomas provided details and a walk about was arranged. Members present were County Councillor J Tremlett, Cllrs W P Evans, M J Fear, G Owen, T Paradise, D R Thomas, W M Tucker and the Clerk.
- 239.14 Tavernspite Road (C3230): Issues identified on this road were investigated at the same meeting as 238.14 above. It was also reported that drainage problems are still evident.
- 240.14 Public Conveniences:
- (a) Request for Coin Operated Mechanism on the Unisex door is not now likely due to financial constraints.
 - (b) Request for repayment from CCC has been made for costs related to the changeover of the PCs
 - (c) Opening times: Resolved to close the PCs at the weekends, from noon on Fridays until noon on Mondays during which time cleaning will take place.
- 241.14 Development at Old Mill, Llanddowror:
- (a) Planning, highway accesses and noise issues – CCC will be investigating
 - (b) Changes to the Watercourse – CCC and EA have been informed but it is the responsibility of CCC
- Clerk is awaiting further information on both issues

11 Any Other Business for Discussion at the next Meeting:

- 242.14 Llanmiloe:
- Several 'cats eyes' are missing from the roadways
Poor road surface/potholes between Broadway and Llanmiloe
Request for Dog Fouling Signs to be positioned adjacent to playing fields
Invoice for Grass Cutting

12 Date and Time of next Ordinary Meeting

7.30 pm on Monday 10th November 2014 at Llanddowror Community Meeting Room