

**CYNGOR CYMUNED
LLANDDOWROR A LLANMILOE
COMMUNITY COUNCIL**

MINUTES

of the Ordinary Meeting
Held at Llanddowror Community Meeting Room
At 8 pm on Monday 12 May 2014

Members Present:

Chairman: Cllr Gwyn Owen
Councillors: W P Evans, M J Fear, J S Hewens, T Paradise,
D R Thomas, W M Tucker
Clerk: M J Cory

Minutes

1 Apologies for Absence:

115.14 County Councillor J Tremlett, Councillors C B Dixon, G James, E M Lloyd.

2 Declarations of Personal Interest:

116.14 None.

3 Minutes of the Ordinary Meeting held on 14 April 2014:

117.14 Minutes were approved by the Council.

4 Matters arising from the Minutes of the Ordinary Meeting held on 14 April 2014:

118.14 There were no matters arising other than those on the Agenda for that Meeting.

5 Correspondence:

119.14 There was no correspondence to be dealt with.

6 Planning:

120.14 There were no Applications received since the last Meeting.

7 Finance and Accounts:

121.14 Accounts Paid:

Date	Payee	Details	Amount
15/04/14	Page Designs	Project Manager's Fees	1,000.00
15/04/14	Furniture Components UK	RCI Payment – Kitchen Equipment – Quooker	665.00
15/04/14	M J Cory	Clerk's Expenses (Postages and Mileage to 07/03/14)	97.34
15/04/14	Chris Thomas Builder	RDP Final Payment – Meeting Room (Pending)	3,628.75
15/04/14	M J Cory	Clerk's Expenses	112.76
18/04/14	Zurich Insurance	Annual Premium	786.43
24/04/14	Zurich Insurance	Premium for New Community Meeting Room	179.12

122.14 Accounts Due: It was **Resolved** to pay the following Accounts due -

<u>Payee</u>	<u>Details</u>	<u>Amount</u>
M J Cory	Salary	312.00
HMRC	PAYE	78.00
M J Cory	Clerk's Monthly Expenses	99.73
Insignia Technology Systems Ltd	Grant Funded Items - IT	2,602.42
Insignia Technology Systems	Grant Funded Items – Furniture	3,404.58
ABS Carmarthen	Fire Extinguishers – Meeting Room	192.00

123.14 Payments Received:

<u>Creditor</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>
CCC	23/04/14	Re-imburement of Grant Expenditure	3,000.00
CCC	28/04/14	Precept – 1 st Payment 2014-15	4,000.00

124.14 Bank Reconciliation: Members will be presented with the current account balance and bank reconciliation as follows:

Bank Balance as at 10/02/2014	£7,092.59	(Dr)
Less Cheques Written	£6,684.06	(Dr)
Bank Interest Charged	£ 53.10	(Dr)
Add Uncleared Cheques as at 07/03/2014	£3,628.75	(Cr)
Add Grant Payments from CCC	£3,000.00	(Cr)
Precept	£4,000.00	(Cr)
Reconciled Bank Balance at 07/03/2014	£3,201.00	(Dr)

125.14 Clerk's Expenses: This month's expenses include postages and travelling since the last meeting plus expenses for the Official Opening of the Llanddowror Community Meeting Room on 2nd May. It was **Resolved** to pay Clerk's Expenses.

126.14 Meeting Room Unexpected Costs: Costs for unexpected additional works for the Community Meeting Room as required by the Planning Department/Building Regulations Inspector have been presented to CCC and it is hoped that they will agree to reimburse some, if not all, of the additional cost. Should reimbursement not be forthcoming, Clerk to write to AM Edwina Hart, AM Angela Burns and MP Simon Hart.

127.14 Purchase of Grant Funded Items: Most of the furniture, equipment, signage and IT have now been received. **It was Resolved** to pay all remaining Grant Funded items/Invoices as funds become available.

128.14 Barclays Bank: The overdraft facility runs out on 24th May. It was **Resolved** that the Clerk contact Barclays with a view to extending the facility for a further 6 months.

8 Training

129.14 CCC – Code of Conduct Training: A reminder was given to Cllrs T Paradice and D R Thomas who had enrolled to attend the Code of Conduct Training at County Hall on 27th May. Cllr C B Dixon to be contacted.

9 Events:

130.14 Details of the following events were given to Members:

- A477 St Clears Official Opening on 16 April was attended by Cllr G Owen and the Clerk
- Outgoing Chairman's Dinner at The Old Mill Restaurant, Llanddowror took place on 30 April.
- Cllr G Owen, Chairman, and Mrs B Owen attended the Mayor Elect's Installation Ceremony in Laugharne on 1st May,
- Simon Hart MP Officially opened the new Community Meeting Room in Llanddowror on Friday 2nd May. Thanks were extended to all members who attended, who provided

cakes, the Working Party who helped prepare for the day and also to the Clerk for organising the event.

- (e) Carmarthen YFC – Rally at the Showground, Nant-y-Ci – Saturday 3rd May.
- (f) County Liaison Forum at County Hall on 20 May – Cllrs J S Hewens and W M Tucker agreed to attend.
- (g) European Elections – Llanddowror Community Meeting Room – Thursday 22 May.
- (h) Installation of New Chairman and New Vice Chairman – St Teilo’s Church on Friday 23 May at 6.30 pm followed by a buffet at the Llanddowror Community Meeting Room. A vote of thanks was extended by Cllr M J Fear, to the outgoing Chairman, Cllr Gwyn Owen.
- (i) Code of Conduct Training at County Hall – 6 pm on 27th May
- (j) Qinetiq Family Fun Day will take place on 30th May on the site between 12 noon and 4 pm. Admission is free.
- (k) St Clears Town Council Civic Service Invitation for two members to attend on Sunday 8th June. Cllrs W P Evans and T Paradise agreed to attend.
- (l) Members were reminded of the following events:
Buckingham Palace Garden Parties beginning 21 May 2014 – not invited this time.
Ecumenical Service of Commemoration, Carmarthen, 3 August 2014.
- (k) A visit by an Officer from Qinetiq is being arranged for the October Meeting in Llanmiloe.

10 Administration:

131.14 New Community Meeting Room PCs, Llanddowror: The Working Party is waiting for the final inspection by CCC Building Regulations Officer and once he has carried out the inspection, the Working Party will meet with the Project Manager and Builder to inspect the works done. The final cheque will be handed over on completion of satisfactory works. Thanks was extended to the Working Party for attending meetings to oversee the building works.

132.14 Grant Funding for insulation – Zero Carbon Future project: This Grant of up to £1,000 is available for insulation. The Clerk is in the process of applying for the Grant.

11 Minor Repairs and Works:

Llanddowror

133.14 Flooding: A meeting of all Flood Wardens was held on 8th May to update and amend the Flood Action Plan and the Warden’s Flood Plan. Clerk to contact CCC to request a supply of empty sandbags. Councillors D R Thomas and W M Tucker (also Flood Wardens) agreed to check the sandbags in the bins and re-bag as necessary.

134.14 Re-instatement of the Old (A477) Trunk Road, Parking and other issues on the C3230 Tavernspite Road: the Clerk has contacted CCC regarding the above issues and is awaiting a reply. It was requested that the Clerk write to CCC to ask whether they will be salting the Old Trunk Road during hazardous road conditions.

135.14 Work carried out at the Pumping Station in Llanddowror: Clerk to make enquiries with CCC/DWR Cymru to enquire why lorries are attending so frequently.

Llanmiloe:

136.14 Pruning of Trees in Llanmiloe; Handrail along ‘Bus Stop Path and Guttering on Bus Shelter (Westmead Close). Members to liaise on these issues with a view to arranging a site meeting. Clerk to contact CCC to arrange a Site Meeting with Cllr J S Hewens.

137.14 Clearing of Pills: It is unclear as to whom the land belongs and at the last meeting it was reported that Land Registry would be consulted on this matter. Once ownership has been confirmed the owners will be approached regarding the clearing. It was reported that NRW have cleared the main Pill.

138.14 Clearing of debris around Brook: it appears that this work has still not been done. There has been some flood damage to the stone edge to the river and deposits of shoal need clearing from Brook Bridge to the main road,

139.14 Emptying of Dog Waste Bins – these have now been emptied but the debris from the bins has been dumped alongside the bins and not taken away. Clerk to report this issue to CCC.

140.14 Sign near Westmead Close has blown over; Drain near Social Club still needs attention – Clerk has emailed CCC and it was reported that a bollard has been placed on it. Residents are continuing to deposit debris on ground near the school.

141.14 Coastal Path – enquiries to be made regarding the 3-year maintenance programme; It was reported that the grass has been partly cut in some areas.

142.14 LDCA – One cut of the grassed area has been carried out and this will be completed over the next few weeks.

143.14 Cutting of Grass Verges (CCC): It was reported that the grass has not been cut on the verges owned by CCC. Clerk to request a copy of the grass cutting schedule.

12 Any Other Business for discussion at the next Meeting:

144.14 Carcasses of 3 calves in hedge undergrowth near Y Bont. Clerk to be supplied with jpeg and subsequently contact CCC Environmental Health (Animal Welfare).

13 Date and Time of Next Meeting:

Next Ordinary Meeting: 7.30 pm on Monday 9th June 2014
At Llanmiloe Social Hall, Llanmiloe