

CYNGOR CYMUNED LLANDDOWROR A LLANMILOE COMMUNITY COUNCIL

MINUTES

Of the Ordinary Meeting
Held at Llanddowror Community Meeting Room
At 7 pm on Monday 8 September 2014

Members Present:

Chairman: Cllr W P Evans
Councillors: M J Fear, J S Hewens, E M Lloyd, T Paradise, D R Thomas, W M Tucker
County Councillor: J Tremlett
Clerk: M J Cory

Minutes

1 Apologies for Absence

173.14 C Dixon, G James, G Owen

2 Declarations of Personal Interest

174.14 There were no Declarations of Personal Interest.

3 Minutes of and Matters arising from the Minutes of the Ordinary Meeting held on 9th June 2014

175.14 The Minutes were approved by Members.

4 Minutes of and Matters arising from the Minutes of the Extra-ordinary Meeting held on 5th August 2014

176.14 The Minutes were approved by Members.

5 Correspondence received since the last Meeting:

177.14 (a) email from St Clears TC regarding a Joint Project involving local councils was forwarded to Members. Councillor T Paradise agreed to attend on 23rd September.

178.14 (b) Letter from Wales Audit Office redistribution of reserves whereby all T&C Councils will receive £30. It was Resolved that this be applied for.

6 Planning:

179.14 Planning Applications received to date:

Applicn No	Details	Outcome
W/30158	External Repairs to Newsagents, Hairdressers and Post Office Applicant: F Roberts, LDCA Llanmiloe	Granted
W/30491	Conversion of Coach House for Holiday Accommodation Applicant: D Thomas, Llanmiloe House, Llanmiloe	Consultation Granted
W/30114	Construction of Concrete Storage Tank Applicants: Messrs D I Evans and CJB Lima	Granted

7 **Finance and Accounts:**

180.14 Accounts Paid – since the last Ordinary Meeting

Date	Details	Amount £
10/06/14	M J Cory – Clerk’s Salary	312.00
	HMRC - PAYE	78.00
	M J Cory – Clerk’s Expenses to 9 June 2014	46.73
	Pembrokeshire CC – Signage for Meeting Room (Grant Funded)	195.66
11/06/14	Insignia Technology – MR Furniture (part) – RCI Grant Funded	1,500.00
12/06/14	Insignia Technology – MR Furniture (part) – RCI Grant Funded	1,904.58
01/07/14	C Thomas Roofing – MR/PCs Loft Insulation – ZCF Grant Funded	482.50
07/07/14	M J Cory – Clerk’s Salary	312.00
	HMRC - PAYE	78.00
	Bank Interest	72.40
08/07/14	Greenbarnes – MR Noticeboard – RCI Grant Funded	235.26
	BHMA – MR Signage – RCI Grant Funded	103.14
04/08/14	Bank Interest	56.49
05/08/14	M J Cory – Clerk’s Salary	312.00
	HMRC - PAYE	78.00

181.14 Accounts Due

Details	Amount £
M J Cory – Clerk’s Salary	312.00
HMRC - PAYE	78.00
PC World – Printer Ink	26.98
M J Cory – Clerk’s Expenses	69.77

182.14 Accounts Received

Date	Details	Amount £
10/06/14	CCC – MR - RCI Grant Refund	2,705.28
12/06/14	CCC – MR - RDP Grant Refund	3,628.75
	CCC – MR - Hire of for Polling Station	250.00
27/06/14	CCC – MR – RCI Grant Refund	1,466.73
07/07/14	D R Thomas – MR – Donation towards expenses	10.00
14/07/14	B Cresswell – MR – Hire of room	10.00
23/07/14	CCC - MR – RCI Grant Refund	1,922.72
21/08/14	CCC – MR – ZCF Grant Refund	482.50
21/08/14	CCC – MR – RCI Grant Refund	356.04
26/08/14	NS&I – Transfer of Funds	1,000.00
27/08/14	CCC – Precept	4,000.00

183.14 NS&I Account - Transfer of £1,000 executed on 26 August. Balance is now £73.44.

184.14 VAT – The sum of £1,225.78 is due from reclaim of VAT.

185.14 Bank Reconciliation/Payments Pending – Identified on Cash flow Forecast handed to Members.

186.14 Budget Monitoring – The Council will be setting its budget in October/November for discussion and to determine the Precept for 2015-2016.

187.14 Barclays Bank – Barclays Bank has agreed to an extension of the overdraft until 31 December 2014.

188.14 Annual Audit of Accounts – The Final Accounts were submitted to BDO on 6 August. BDO will send out the approved accounts within the next few weeks.

8 **Events:**

189.14 Forthcoming Local and National, Community Meeting Room:

- The WI, Village Association and Down2Earth Gardening Club continue to meet during the first week of the month.
- Monday 15 September – MR Working Party Meeting at 7 pm in the Meeting Room.
- Friday 26 September – Macmillan Coffee Morning in Memory of Councillor Dewi Thomas starts at 10 am.
- Friday 10th October – Private View of David Miller Art 7 pm – 9 pm followed on the Saturday and Sunday by an exhibition open from 11 am to 2 pm on each day.
- Thursday 16 October at 7 pm Llanddowror Flood Group Meeting in the Meeting Room
- Saturday 18 October from 11 am to 1 pm – SLCC West Wales Branch Meeting – Clerk hopes to attend.
- Friday 24 October – Simon Hart MP’s Surgery from 3 pm to 5 pm at the Meeting Room
- Thursday 20 November – Talk and Slide Show by local Palaeontologist Patrick McDermot at 7 pm in the Meeting Room
- Saturday 22 November – WI Christmas Fair from 2 pm at the Meeting Room
- Christmas Dinner – try Jabajak, Springwell (453274), possible dates – 6th or 13th December. Menus to be sent for.
- Friday 16 January – ‘Poems and Pimms Night’ at 7 pm in the Meeting Room.

9 **Administration:**

190.14 Llanddowror Community Meeting Room - Councillor W M Tucker agreed to contact C Thomas regarding stump grinding the tree trunks on the path, the new notice board needs to be put up and the old one taken down for re-furbishing also wall underneath needs to be re-painted. New signage also needs to be erected. It was Resolved that the Council apply for a grant to pay for additional work needing to be done, for example the forecourt and the surrounding pathways, also a pop-up gazebo would be a very good idea for larger events. Residents have also suggested broadband/internet which would be useful for computer classes and this may also be funded from Grants. Councillor T Paradise agreed to be a Key Holder for the Meeting Room. Letters of thanks have been sent to residents who have given donations and items for the MR.

191.14 Website - Members were asked if they have any photographs of our Community (Llanddowror and Llanmiloe) they would like to put on the website.

192.14 Grants (RDP, RCI, ZCF) - All Grant documentation has been completed. CCC would like to ‘showcase’ the Project by making a film. CCC has placed editorials in the Carmarthen Journal.

193.14 Update of Members’ Details – copy of this document was given to Members

194.14 Reports for the Annual Meeting of the Council on Monday 12th May – copies were given to Members

10 **Issues, Repairs and Works:**

Llanddowror:

195.14 Flooding – residents have been asked to check their sandbags and ask for empty sandbags to re-bag those that have disintegrated. A new flood barrier has been supplied free of charge by NRW for the Meeting Room and a letter of thanks has been sent. The revised Flood Action Plan has been forwarded to Members and the revised Warden's Flood Plan has been distributed to Flood Wardens and copies of both have been sent to the relevant agencies.

196.14 Old Trunk Road C3236 – Cllrs D R Thomas and W M Tucker gave reports and a meeting with Mr J McEvoy (CCC) were summarised in a hand-out given to Members. A further site meeting is to be arranged with Mr B Jenkins (CCC).

197.14 Tavernspite Road Parking - meetings with Cllrs D R Thomas and W M Tucker were summarised in the hand-out given to Members. Clerk to contact both Mr C Nelson and Mr P R Morgan from CCC to discuss related issues. A site meeting will also be arranged with Mr B Jenkins (CCC).

198.14 Sewerage – an update was given in the August Newsletter which was sent to Members.

199.14 Public Conveniences – A new sign for Public Conveniences has been received. It is hoped to get a coin-operated system for the unisex toilet within the next few months. It is also hoped that the costs for refurbishing the PCs will be reimbursed to the Council.

200.14 Animal carcasses near Y Bont – It was Resolved to monitor the situation.

201.14 Construction and development at Old Mill, Llanddowror – Clerk to contact CCC regarding works being carried out on the land ie a stream being dammed, water mill and new entrances. Residents have reported the nuisance of noise from the timber yard. A potential risk of exacerbating flooding problems had been identified. Clerk to contact CCC/NRW who may be able to confirm that works have been authorised.

Llanmiloe:

202.14 Pruning of Trees – Trees along the front row have not been pruned. Trees by the school have been pruned unsatisfactorily and need further attention and those along the main road, near the school, also need pruning. Clerk to contact Highways. Trees near the Social Club have been pruned at the top but branches still overhang residents' gardens. Photographs to be taken identifying problem areas.

203.14 Handrail along 'bus stop path – Clerk has emailed Ms SJ Llewellyn (CCC) but has received no reply.

204.14 Guttering on 'bus shelter – Clerk has emailed Ms SJ Llewellyn (CCC) but has received no reply.

205.14 Clearing of Pills – QinetiQ has been contacted regarding attendance at next month's meeting but there has been no response as yet. Cllr S J Hewens agreed to follow this problem up with Qinetiq.

206.14 Clearing of debris around Brook – Mr P Morgan (CCC) visited the site and agreed there was a need for work to be carried out and he would arrange this.

207.14 Emptying of dog waste bins –the problem still exists and photographs will be taken to send to CCC.

208.14 Notice Board repair/refurbishment - will be carried out once removed from wall prior to building works in Llanmiloe.

209.14 Drain recently replaced with a new cover needs emptying.

11 **Any Other Business for Discussion at the next Meeting**

210.14 Trees at the rear of No 47 Council property interfere with electric cables.

Date and Time of next Ordinary Meeting

7.30 pm on Monday 13th October 2014 at Llanmiloe Community Hall, Llanmiloe.