

**CYNGOR CYMUNED
LLANDDOWROR A LLANMILOE
COMMUNITY COUNCIL**

MINUTES

**Of the Extra-ordinary Meeting of the Council
held at the Community Meeting Room, Llanddowror
On Tuesday 5 August 2014 at 7.30 pm
To discuss matters on the Agenda**

1 Apologies for Absence:

173.14 Apologies were received from: Councillors E M Lloyd, J S Hewens, C B Dixon

2 Declarations of Personal Interest:

174.14 There were no declarations of personal interest.

3 Finance:

175.14 Final Audit of Accounts – Signing Off: The Annual Return for the Year ended 31 March 2014 were presented to Members prior to being submitted for final auditing by BDO. Details of BDO's proposed audit certificate and opinion including issues arising were presented to the Council. The Council approved the annual return and the chair certified Section 3 by signing and dating the relevant section.

176.14 Bank Account: A copy of the bank account showing a debit balance of £5,480.63 was circulated to Members. This is a temporary overdraft which will be reduced when all the grant refunds have been made and VAT payments are recovered.

177.14 Cashflow Forecast: This was presented to Members to emphasise the need for prudence when managing cashflow.

178.14 NS&I Account: It was Resolved that the sum of £1,000 be transferred from this account to the current account to further reduce the overdraft.

4 Llanddowror:

179.14 Meeting Room Additional Costs: The Clerk attended a meeting with Mr R Workman on 16 July to discuss the additional costs incurred during the building works. It may be possible to re-coup some of these costs.

180.14 Meeting Room Bookings/Events: Three local organisations now hold regular meetings at the new Meeting Room and there are further meetings booked until Christmas. It is also a venue for the Flood Response Group, the Meeting Room Working Party and the Community Council – thus saving on expenditure for room hire. A World Macmillan Coffee Morning is to be held on Friday 26 September.

181.14 Fund Raising: A Coffee Morning and Bring and Buy will be held at the Meeting Room on Saturday 16 August to raise money for equipment that had not been covered by grant funding.

**5 Date and Time of next Ordinary Meeting: 7.30 pm on Monday 8th September 2014
at Llanddowror Community Meeting Room**

Initialled as correct8 September 2014