

Cyngor Cymuned  
Llanddowror & Llanmiloe  
Community Council



**NOTICE OF MEETING**

**To All Members of Llanddowror & Llanmiloe Community Council**

**I hereby summons you to attend a Meeting of the Council to be held at the Resource Centre, Llanmiloe at 7.30pm Monday 13<sup>th</sup> February 2017. For the transaction of the business outlined in the Agenda**

*Frank Roberts Clerk*

*4<sup>th</sup> February 2017*

**Chairman's Invitation for the Public to Address the Meeting**

- 1 Apologies for absence**
- 2 Declaration of Personal Interests**
- 3 Minutes of the Ordinary Meeting held on the 9<sup>th</sup> January 2017.**
- 4 Correspondence received and sent since the last Ordinary Meeting.**
  - (a) Royal Welsh Agricultural Society seeking donation toward Royal Welsh Show .
  - (b) Teenage Cancer Trust
  - (c) Correspondence from Westmead Close residents regarding public parking.
- 5 Finance and Accounts**
  - (a) Budget Monitoring Report : Year to Date
  - (b) Accounts Paid and received
  - (c) Consideration and approval of insurance renewal 2017/18
  - (d) 2017/2018 Draft Budget for consideration and approval
- 6 Planning:** No Planning applications notified this period.
- 7 Training:** Training opportunities.
- 8 Events:**
- 9 Administration:**

Flood Plan Management – Update following recent meeting

PC's and Meeting Room Management

**10 Llanddowror and Llanmiloe developments**

**Llanddowror**

- (a) PC maintenance issues
- (b) ReValuation of premises
- (c) Other

**Llanmiloe**

- (a) Planning Consideration – Llanmiloe House site meeting status
- (b) Road safety issues Llanmiloe to Pendine road
- (c) Other

**11 Any Other Business**

**12 Date and Time of next Ordinary Meeting**

7.30 pm on Monday 13<sup>th</sup> March 2017.at Meeting Room, Llanddowror..

## NOTES TO SUPPORT AGENDA – MEETING 13<sup>TH</sup> FEBRUARY 2017

### Item 2 Declaration of personal interests

I would like to declare a conflict in interest in relation to item 2 (c ) relating to parking issues at Westmead Close, Sheltered Accomodation.

### Item 5 Finance and Accounts

#### (a)and (b) Budget and Accounts paid

As it stands at the moment we have spent **£6631.50** to date which includes the clerks salary and expenses. (The gross salary is £415.00 and the expenses this period were £62.17 – which were reimbursements for ink cartridges, telephone and postages).

In effect the Council has **£7568.50** of its budget remaining, but we have some significant payments due next month. In particular street lighting estimated at £4090.00, Insurances of £1000.00 and outstanding utility/energy bill from County Council again estimated at £350.00. At present, due to underspends in some areas and provided there are no unexpected expenditure we are within budget.

#### (c ) Insurance

Insurance renewal is due in March. After some discussion with Zurich Insurance they have offered the Council another 3 year premium deal, at the rate of £996.84 per annum. I strongly recommend that we accept this.

#### (d)Draft Budget 2017-2018

The proposed draft budget is attached for your consideration and approval– It is set in accordance with the approved precept figure of £15500.00. The “Background” note explains the basis of calculation and sets the revised Band D figure for the community.

Many of the estimates remain the same as previous years or have slight adjustments such as postages has increased by £10 whilst telephone expenses are reduced to £20. I have increased footway lighting by £110.

You will note that for the purpose of transparency the PC/Meeting Room estimates have been set out separately. This is the first year that the Council has taken over full responsibility and liability for the PC’s so this is obviously going to have some impact. At this stage we have not received a complete years utility invoices from the county council – probably mid march sometime, so we just have to be cautious in showing a reasonable estimate. The other unknown factor for us is the **Rates. We have fulfilled our responsibility by notifying the County of the changes but I have had no response as yet.**

(One point to note regarding the utilities is that under previous arrangements the Council paid the utility companies in full and invoiced us for our share. The way they invoiced us meant that we could reclaim 20% vat but now if we receive the invoices ourselves we can only recover 5%..... )

### Item 6 Planning

No planning application to consider so far this period.#

Following our meeting of the 9<sup>th</sup> January a site visit was organised at Llanmiloe House with the landowner Mr Darrin Thomas. This was attended by the Chair cllr Graham James, Cllr Sandra Hewins, Cllr Gwyn Owen, cllr Mike Fear and the Clerk. After some discussion the Clerk issued an appropriate response to the County Council outlining the members views. This I understand is now accessible on the county councils Planning web site.

### **Item 7 Training**

Some training opportunities and courses have arisen and hopefully members have received my updates. (Code of conduct raises its head again and more recently on the 25<sup>th</sup> February at the civic hall Carmarthen a course on future devolution of minor authorities)

### **Item 9 Administration**

**Flood Plan Management** – Following a recent meeting of the flood plan committee Ms Jean Cory has updated the plan and proposes to keep the council informed of developments.

**Meeting Room Management** – Ms Cory will be forwarding an update of meeting Room activities.

### **Item 10**

#### **(a)PC maintenance issues**

The dampness in the toilets and the water retention issue outside the toilets was reported to the councils Property Services section. Following a site visit by a supervisor the feedback was that this dampness is common with unheated toilets. To minimise these problems it is important that when cleaning try and avoid wetting the walls .

As regards the water retention just outside the entrance we were advised to contact the contractors who did the work.

#### **(b) Revaluation of premises**

Both myself and Rhys Davies from the council have formally notified the Rating Department and since then I have heard no more, which is a bit disappointing but not untypical of the council. But we have fulfilled our responsibility.

### **Llanmiloe**

Following the site visit to Llanmiloe House one of the key issues identified and discussed was in relation to **Road Safety**, particularly around the Llanmiloe House entrance and the entrance to Llanmiloe Bach. Open to discussion.