



Minutes of Meeting held at Llanddowror Meeting Room on Monday 12th February 2018 at 7.00pm

Present: Cllr David Howells (Chair); Cllrs Tony Paradice, Sandra Hewens, Angela Crewes, Chris Holt, Terence Langdon.

1. **Apologies** were received and accepted from Cllr Gwyn Owen and County Cllr Jane Tremlett.
2. **Declaration of personal interests.** None were declared.
3. **Acceptance of previous minutes.** The minutes of the last meeting held on 8th January 2018 were agreed, and duly signed. In addition the minutes for the extraordinary meeting on 23rd October were circulated and reviewed. These were accepted, and they were duly signed.

The Chair stated that there had been a Freedom of Information request for the minutes for June 2017, which after investigation appeared not to have been compiled. Upon advice from One Voice Wales the Clerk was compiling these from the recollections of Councillors and existing information. A draft copy was duly presented for review and a couple of minor amendments were requested. The Clerk stated that she would do these, and then the minutes would be circulated for full approval before being signed and put into the official record.

4. **Matters arising from the previous meeting:**

Recycling bins – Llanmiloe. No update had been provided to the meeting on this. It was agreed to await an update from Cllr Tremlett over the next few days, and to approach CCC directly otherwise.

Graham James leaving ‘do’. The meeting was updated on this, and provisional dates agreed.

Reserves Policy. The Clerk gave the background for this, and answered questions on it. It was agreed unanimously that this policy should be adopted by the Council.

Speeding in Llanmiloe - zebra crossing. No update had been provided to the meeting on this. It was agreed the Clerk should consult with the County Cllr about it.

Llanmiloe hedges and footpath. No update had been provided to the meeting on this. It was agreed the Clerk should consult with the County Cllr about it.

5. **New business:**

Asset Register. This had been previously circulated. The Clerk summarised the changes from the previous register, and also described the current situation with the second laptop and printer. The laptop was currently damaged and using out of date software; the printer was an old model, and had not been used for sometime, so could well not be functional. It was agreed that if these were of no use then they should be written off, and that the Clerk should endeavour to find a charity that could use them, after the laptop was thoroughly wiped of files.

Signed _____ (Chair) as a true record of the meeting. Date: _____

Possible new Councillors. A resident of the North Ward had been approached regarding co-option and expressed interest. After discussion it was agreed to invite him to the next meeting.

Review of local Council Sector. The Clerk briefly went through the background to this short survey with the meeting. It was agreed the Clerk should send the questions to all, and collate the responses into a suitable reply.

Speeding in both communities. This was linked to the zebra crossing request detailed above in Llanmiloe. The meeting were told that the installation of a mirror opposite the school drive had been turned down a couple of years ago. It was agreed that CCC should be approached for permission for LLCC to install one at their expense for safety reasons at that location. Speeding in Llanddowror was less of a problem, and would be raised if it became a concern.

Overgrown trees in Llanmiloe affecting power lines. These had been dealt with after being reported after the last meeting.

GDPR. The Clerk gave a brief summary of the current situation. She stated that as yet it was not clear whether the Clerk could, or could not, take on this extra role. She agreed to update the Council as things became clearer. She stated that she would be attending the SLCC West Wales meeting this week which would discuss this, and it would be also included in the joint OVW/SLCC conference in May. It was agreed that the Council should pay for the Clerk to attend the joint conference.

Surfacing work outside Llanddowror Meeting Room. A substantial number of firms had been approached to quote for this work. After discussion of the details, it was agreed to have the work carried out by one of the three local contractors who had supplied a quotation. The Clerk was requested to write to confirm this. In addition it was raised that the toilet light was on constantly, which was waste of electricity. It was agreed to replace it with an efficient low energy fitting.

Increased Community Council involvement in the area. This was discussed, and linked back to the use of the Council's reserves to improve the community. It was agreed that the Council should ask the community for ideas that could be considered. The state of the church in Llanmiloe was raised, and it was agreed that the Council should assist in efforts to resolve the current situation with the church building.

Freedom of Information request. The Chair summarised the situation for the meeting. It was agreed that One Voice Wales' assistance was beneficial in finding a suitable way forward.

6. Financial report.

• **Current financial situation.** The Clerk circulated the latest bank statement, and reported on the current finances of the Council. After discussion it was agreed that the second account should be used for reserves and future projects and commitments, and the main account for the regular Council expenditure. The Clerk was requested to transfer monies to leave a smaller balance in the reserve account for clarity.

A further set of forms had been received from NS+I for completion, which was duly done. Once access to the account was gained, it was agreed that the funds would be transferred into the main account, and the NS+I account closed.

• **Invoices to pay:** There were a number of invoices to pay for February

- Clerk salary and expenses.
- Swalec.
- Council insurance for 2018-19.
- Replacement keys for the Meeting Room toilets.
- One Voice Wales membership for 2018-19.
- In addition the invoice was due from CCC for streetlight maintenance for 2017-18.

It was agreed by all that these should be paid - proposed by Cllr Paradise, seconded by Cllr Hewens.

Signed _____ (Chair) as a true record of the meeting. Date: _____

7. **Correspondence.**

- Consultation on proposals to tackle crime and poor performance in waste sector.
- Independent Review Panel consultation – event 13-3-18. The Clerk stated that she would be attending this.
- Celebration of Culture 2018 information from CCC.
- Rural Affairs survey from CCC.
- Welsh taxes. From 1 April 2018 Stamp Duty Land Tax and Landfill Tax will be replaced by Land Transaction Tax and Landfill Disposals Tax in Wales.
- Consultation on revised code of audit practice.
- Guidance on developing projects and infrastructure to fit in with the Well-Being of future Generations Act.
- Information on the upcoming One Voice Wales area meeting. It was agreed Cllr Howells should attend if possible. The Clerk was also requested to contact them asking them to update the database of relevant Councillors from this Council.
- Carmarthenshire Federation of YFC rally information.

8. **Planning:**

There were no planning matters to discuss.

9. **Councillors' reports and queries** to be included as new items if necessary in the next meeting:

- Cllr Langdon raised the lack of lighting along the Llanmiloe to Pendine bike track – in at least one area it was 170m between lamp-posts. The Clerk was requested to raise this as an issue with CCC and report back.
- Cllr Paradise raised the risk of frozen pipes in the Meeting Room during the excessively cold weather. It was agreed to monitor this, and keep one radiator on minimally if necessary.
- Cllr Hewens raised the issue of the Clerk's probationary period. It was all agreed that the Clerk had carried out her duties satisfactorily, and had passed the probationary period.
- Cllr Holt stated that he had had the necessary training, and had attended his first meeting as a Llanmiloe School Governor.

10. **Date and location of next meeting.** It was agreed that the next meeting should be in Llanmiloe Resource Centre, on Monday 12th March 2018, starting at 7.00pm.

There being no more business, the meeting was officially closed at 9.10pm.

Signed _____ (Chair) as a true record of the meeting. Date: _____