



## **Minutes of Meeting held at Llanmiloe Resource Centre on Monday 13th November 2017 at 7.00pm**

**Members present:** Chairman David Howells

Councillors: Sandra Hewens, Tony Paradise, Gwyn Owen. County Councillor Jane Tremlett.

Also present were Graham and Sally James.

### **1. Apologies were received from Cllrs C Holt and A Crewes**

2. The Chairman welcomed everyone to the meeting. He stated he was particularly pleased to welcome Vicky Mitchell as the new Clerk to this, her first meeting. He then said that he was saddened to declare that this was the last meeting Graham James would attend, since he had tendered his resignation to the Council after more than 40 years of service. The Chair expressed both his personal thanks, and those of the whole Council to Mr. James, praising his persistence, ability to get things done even in difficult circumstances, and his ability to quietly state what was needed at all times, diplomatically and without causing offence. He then invited Mr. James to talk.

Mr. James stated that he had had a long period as Councillor (he stopped counting after 40 years) and had worked with seven Clerks. He mentioned a few of the various and excellent Councillors he had worked with over the years, and how the people and areas Council had represented had changed – for instance Llansadurnen had moved to another ward with boundary changes, and Llanmiloe itself had been an area dominated by MoD use, which changed as it suffered cutbacks, and the residents began to look more to the Community Council for support. He acknowledged that the two wards were different in character, but that with good effective Councillors working together then the Council was a force for good.

After a round of applause, other Councillors present took turns to say their personal thanks. Cllr Hewens stated that he was the reason and inspiration as to why she first came onto the Council, and she thanked him for his ability to say the right things. Cllr Tremlett acknowledged his helpfulness to her as County Councillor, and how she had valued working with him. Cllr Paradise spoke about how he had influenced him in being on the Council, and working for the community. Cllr Owen stated that it had been a pleasure working with him. Several of the Councillors also expressed their appreciation for his commonsense, wisdom, warmth, support and friendship, and also praised him for his long period in office.

It was agreed that some sort of celebration event should be held when he and Sally came back from New Zealand. Graham and Sally James then left the meeting.

### **3. Declaration of Personal Interests:** None were declared.

### **4. Adoption of Minutes**

The minutes of the last meeting were accepted as true and accurate, and were duly signed by the Chairman

### **5. Matters arising from the minutes.**

Cllr Tremlett stated that she was not happy with the tone used in the minutes regarding her absence. She stated that she had informed each meeting of the reason, being the serious illness of her husband, and had ensured that she had raised any issues with Carmarthenshire County Council promptly, and followed up and continued to do as necessary. This was accepted, and the Chair acknowledged that her personal issues had been serious, and had been made known to the Council for each meeting.

Cllr Hewens raised the issue of flytipping again, presenting a letter that had been received by all residents in Llanmiloe from CCC. Cllr Tremlett stated that a bin system for garden waste had been instigated this year by CCC. Cllr Hewens provided details of locations where flytipping was currently an issue, and Cllr Tremlett agreed to raise it with CCC. She also agreed that the road through Brook and beyond was in a poor state of repair, but that it needed a full resurface rather than patching, which was a financial issue, so it would need to be put into the repair programme by CCC as soon as possible.

## **6. Finance**

The Clerk gave a resume of the current financial situation. She also stated that a new bank mandate required approval by Council in order to allow her access to the account (view only) to ensure accurate and up-to-date financial records were maintained. This was agreed by all, and duly signed by the Chair and two other Councillors.

The Chairman stated that he was still working on reclaiming access to the NS&I account. A cheque was presented in the meeting from Llanddowror Gardening Club, and one from the Village Association was stated as pending.

Invoices were presented for payment from Swalec and Dwr Cymru for utility use; from W3Designs for the Council website; WAO for auditing of the accounts 2015-16 and 2016-17; for the wreaths used at Remembrance Services; Clerk's salary and tax. These payments were all agreed.

## **7. Correspondence and Letters**

There was no significant correspondence to report, barring the invoices presented for payment.

## **8. Planning.**

Two new planning applications (W/36409 and W/36410) had come to the Clerk's attention on the day of the meeting. The application numbers were supplied by the Clerk to all those present, and it was agreed that any comments after the information had been reviewed would be passed to the Clerk to collate and respond to CCC accordingly.

W/36409 – Non material amendment. Scubor Y Gwas, Llanddowror.

W/36410 – Non material amendment. Vehicular access. Land at Millside Caravan, Llanddowror.

## **9. Llanddowror public meeting 19<sup>th</sup> October 2017.**

Cllr David Howells reported on the public meeting that had taken place regarding the Llanddowror Meeting Room. The meeting had been positive and good humoured, with those present pleased that the Council was suggesting a good way forward. It was agreed that the various groups using the room should manage the daily usage, and that the new committee would co-ordinate payment for the use of the premises by each group, which would be periodically forwarded to the Council Clerk to record.

The necessary repairs to the floor had been considered, and it was suggested that a concrete epoxy could be used. Cllr Howells stated that this was in hand.

The Flood plan was discussed and it was agreed that this could be simplified, with those unable to easily help themselves being allocated to someone outside of the main flood zone who would assist as necessary. David Howells had been agreed to generally co-ordinate the flood plan for the village.

The Defibrillator for the village had arrived, with a number of mannikins for CPR training. The preferred location was on the outside of the Meeting Room, for access reasons, but permission would be sought from CCC in accordance with the terms of the lease. It was agreed by all that LLCC would be happy with the location, although the telephone kiosk would be the alternative location if CCC refused permission, or there were issues of vandalism.

## **10. New Clerk contract and responsibilities**

The Clerk was given a document containing her responsibilities as Clerk / RFO. A contract had also been drawn up, based upon the standard SLCC/NALC format, which was provided to all Councillors to consider. It was agreed that this should be more fully discussed at the next meeting.

Signed by .....(Chair) as a true record of the meeting.

**11.Councillors' reports for the next meeting / any other business**

Cllr Hewens reported that a spare set of keys for the Llanmiloe noticeboard had been cut – she would bring the invoice to the next meeting.  
Cllr Hewens stated that Llanmiloe School still had not been notified of the Council's nominated person for Governor. The Clerk was asked to contact the school to state that the nominated Councillor was Cllr Holt.

**12. Date time and location of next meeting.**

It was agreed that the next meeting should be in Llanddowror Meeting Room, on 11th December, starting at 7.00pm.

There being no other business the meeting closed at 8.45pm.

Signed by.....(Chair) as a true record of the meeting.