

Cyngor Cymuned  
Llanddowror & Llanmiloe  
Community Council



**MINUTES OF MEETING**

**held at the Community Resource Centre, Llanmiloe at 7.30pm on Monday 13<sup>th</sup>  
February 2017**

**Members present: Chairman** Cllr Graham James

**Councillors:** Vice Chair Cllr David Howells, Cllr Angela Crewes, Cllr Sandra Hewens, Cllr Anthony Paradice, Cllr Mike Fear, Cllr Mark Tucker, Cllr Gwyn Owen, Cllr Chris Holt, Cllr Jane Tremlett

**1 Apologies for Absence:**

176/17 Cllr Mark Tucker.

**2 Declaration of Personal Interest**

171/17 The Clerk declared a conflict of interest in relation to item 183/17 relating to parking issues at Westmead Close, Llanmiloe.

**3 Minutes of the Ordinary Meeting held on 9<sup>th</sup> January 2017**

172/17 It was resolved to accept the Minutes of the Ordinary Meeting held on the 9<sup>th</sup> January 2017 as a true record.

**4 Correspondence received and sent since the last Ordinary Meeting, including:**

173/17 (a) Correspondence received from Royal Welsh – Carmarthen advisory committee seeking donation towards a new equine centre. A donation of £50 was approved.

(b) Correspondence received from Teenage Cancer Trust seeking donation. A donation of £30 was approved.

(c) Correspondence received from Westmead Close residents group regarding what the residents consider as hazardous and nuisance parking in the Westmead Close cul de sac.

**5 Finance and Accounts:**

**174/17 Accounts Paid March**

Clerks Salary	332.00
HMRC	83.00
Expenses (inc stationery, post)	62.17

175/17 The clerk presented an up to date financial report showing actual expenditure to date against the budget and forecast projections to end of the year.

Signed as a correct record of the minutes.....Chairman 8<sup>th</sup> May 2017

The council has expended £6631.50 to date and in effect has £7568.50 of its budget remaining. However there remains some significant payments due next month. In particular street lighting estimated at £4090.00, insurances of £1000.00 and an outstanding utility/energy bill from County Council again estimated at £350.00. At present, due to underspends in some areas and provided there is no unexpected expenditure we should be within budget.

#### **176/17 Insurance**

Insurance renewal is due in March. After some discussion members agreed that the 3 year option deal as offered by Zurich Insurance should be accepted, at the rate of £996.84 per annum.

#### **177/17 Budget 2017-2018**

The proposed draft budget for 2017/18 was presented for consideration and formally approved. The budget is set in accordance with the approved precept figure of £15500.00.

It was acknowledged that this is the first year that the Council has taken over full responsibility and liability for the PC's and Meeting Room property. Consequently this will have some impact in the costs particularly in relation to utility costs. It is anticipated that fees for meeting room hire will go some way toward meeting these costs.

### **6 Planning:**

178/17 Following the community council meeting of the 9<sup>th</sup> January a site visit was organised at Llanmiloe House with the landowner Mr Darrin Thomas. This was attended by the Chair Cllr Graham James, Cllr Sandra Hewens, Cllr Gwyn Owen, Cllr Mike Fear and the Clerk. It was agreed that the Clerk should formally write to the county council confirming the outcome of the site visit and the community council's views.

### **7 Events:**

179/17 The Meeting Room co-ordinator provided a detailed summary of future events which included a St Davids Cawl Day on the 1<sup>st</sup> March. Other planned events were noted by the committee and free usage approved where appropriate.

### **8 Administration:**

#### **180/17 Flood Plan Management.**

Ms Cory provided an update of the flood plan, and a further flood plan response meeting is scheduled for 27<sup>th</sup> April 2017.

#### **Flood Plan, PC's and Meeting Room Administration**

Ms Cory also provided a summary of meeting room finance together with a breakdown of her roles and responsibilities in relation to flood plan management, and the overall administration of the Meeting Room and PC's. After some debate the Vice Chair offered to discuss these issues in more detail with Ms Cory and report back to members for consideration at the next meeting.

### **9 Training:**

181/17 No matters arising.

### **10 Llanddowror and Llanmiloe developments:**

#### **182/17 Llanddowror**

##### **Premises valuation**

Signed as a correct record of the minutes.....Chairman 8<sup>th</sup> May 2017

A re-evaluation of the premises comprising the PC's and the Meeting Room is to be undertaken by the Valuation Office in the near future and the outcome will be awaited.

**183/17 Llanmiloe**

**Trees**

It was noted that cherry blossom trees in Llanmiloe estate had been cut back and members agreed that this work had been completed to a good standard. Some concerns still remain regarding other areas of the estate and particularly the trees around the school entrance adjacent to Westmead Close. It was agreed that a site meeting should be requested with council officers.

**Westmead Close parking.**

Westmead Close residents have made a formal complaint to the county council regarding what they consider is hazardous and nuisance parking at the close. A letter from the residents group was received together with a petition signed by the residents. After some consideration members agreed to support the residents complaint and that the clerk should write accordingly to the council.

**11 Any Other Business**

None

**12 Date and Time of next Ordinary Meeting**

The next Community Council meeting is scheduled for 7.30 pm on Monday 13<sup>th</sup> March 2017 at the Meeting Room, Llanddowror.