

Cyngor Cymuned
Llanddowror & Llanmiloe
Community Council



**Minutes of Meeting held at Llanddowror Meeting Room on Monday 11th
December 2017 at 7.00pm**

Present: Cllr David Howells (Chair); Cllrs Tony Paradise, Sandra Hewens, Gwyn Owen, Angela Crewes, Chris Holt. Also present was Mr. T. Langdon.

1. Apologies were received and accepted from Cllr Jane Tremlett.
2. Declaration of personal interests in the items listed below. None were declared.
3. Acceptance of previous minutes. The minutes of the last meeting held on 13th November 2017 were accepted and duly signed as required by law.
4. Co-option. Mr. Terence Langdon was introduced by Cllrs Hewens and Holt, and after a brief discussion it was proposed by Cllr Hewens, seconded by Cllr Holt, and agreed by all, to co-opt him to the vacant seat for the South Ward. Cllr Langdon then duly signed his acceptance of office.
5. Matters arising from the previous meeting:
 - Flytipping in Llanmiloe. Cllr Langdon gave the background to this, stating that the picking up of dog waste particularly on the playing field had been ongoing for more than two years, with an accepted collection point used from which CCC picked up the bags. Recently someone else had also been doing it, and this seemed to have led to the flytipping letter received by all residents. The Llanmiloe Residents Association were now in the process of removing all the bins around the playing field. In addition there was garden waste and ash being flytipped along the coastal path through Llanmiloe and in the estates. After discussion it was agreed that the Clerk should invite the relevant CCC officer to attend the next meeting for discussions, and contact Environmental Health about the garden waste tipping.
 - It was also mentioned that the new recycling bins to go by the Church Hall that had been promised earlier in the year had not yet arrived- the Clerk was asked to follow up on them.
 - Website progress. The Clerk reported that the Council website was now live once more, with minutes from the current year and the more recent meeting agendas being available. The Clerk also stated that there was a section where short news items could be publicised on the front page, and said that she welcomed information on any local events being passed to her to upload.
 - Clerk contract. This was discussed, and after agreement by all was duly signed by the Chair and the Clerk.
 - Llanmiloe School Governor. It was confirmed that Cllr Holt had been appointed a Governor for the school.
6. New business:

Signed _____ (Chair) as a true record of the meeting. Date: _____

- External audit report. This was formally accepted for the financial year 2016-17. The Clerk briefly took the meeting through the comments, and said that those issues would be rectified for the current year's audit, and the future.
- Code of Conduct. One of the items mentioned had been that the wrong Code of Conduct had been adopted by the Council. The correct one had been previously circulated, and the Council now formally agreed to adopt The Local Authorities (Model Code of Conduct) (Wales) Order 2008 and the Amendment Order 2016 as per the Wales Audit Office recommendation.
- Update existing policies to reflect new Clerk. The Clerk requested permission to review all existing policies and update them to refer to the new Clerk. This was agreed by all.
- Budget for 2018-19 and Precept setting. A draft budget and precept had been circulated prior to the meeting. This was discussed at length, with clarification on a few aspects. After discussion the amended draft budget was proposed by Cllr Howells, seconded by Cllr Paradise, and agreed by all present. The Clerk was asked to circulate the amended version to all prior to requesting the Precept from CCC.

7. Financial report.

- Current financial situation. The Clerk circulated the latest bank statements, and reported on the current finances of the Council. She stated that once full access to the accounts had been obtained she would investigate the situation regarding bank charges. It was also agreed that the second account should be closed and the funds therein should be amalgamated with the main account. Progress was also being made with accessing the NS&I account, again for future amalgamation with the main account.
- It was agreed that an up-to-date asset register should be compiled as soon as possible, with any items that could not be located after reasonable endeavours considered disposed of and officially written off.

- Invoices to pay: There were three invoices to pay for December:
Clerks salary and expenses
Keys for Llanmiloe noticeboard
Keys for Llanddowror Meeting Room.

It was agreed by all that these should be paid - proposed by Cllr Paradise, seconded by Cllr Crewes.

8. Correspondence.

- Grant monitoring letter and response re Llanddowror Meeting Room – a reply had been sent.
- Ombudsman complaints.
- Wreath receipt and thanks.
- Law Commission – planning law in Wales consultation.
- Police precept 2018-19 consultation.
- Carmarthenshire budget consultation.
- Major trauma network for South and West Wales and South Powys – consultation (hard copy).
- Section 137 expenditure limit for 2018-19.

9. Planning:

W/36410 – Millside caravan, Llanddowror. After brief discussion it was agreed that the Council had no objections to this application. The Clerk will report this to CCC.

10. Councillors' reports and queries to be included if necessary in the next meeting:

Signed _____ (Chair) as a true record of the meeting. Date: _____

- Cllr Owen provided some information regarding a meeting held in the previous week regarding ‘super councils’ It was agreed the Clerk should find out more and report back to the Council.
- Cllr Howells stated that there was currently no access to one of the cupboards in the Meeting Room. It was agreed that when access was obtained the Clerk should purchase a replacement lock and keys for it.
- A query was raised concerning the bus shelters purchased by the Council over 15 years ago – it was agreed that these were the ones located by Wood End and by Brook. It was stated that these are cleaned and maintained by CCC.
- Cllr Howells asked, on behalf of the Flood committee, whether the Council would be willing to fund the purchase of the most recent flood map for the area from NRW. This was briefly discussed and agreed – proposed by Cllr Owen and seconded by Cllr Hewens, and agreed by all.
- Cllr Owen raised an query on the procedure for reporting defective lights. It was confirmed that these can be reported by anyone to CCC, using the letters and numbers on the plate on each streetlight. The Clerk was also asked to confirm with CCC that the streetlights used were all energy efficiency ones.

11. Date and location of next meeting. It was agreed that the next meeting should be in Llanmiloe Resource Centre, on Monday 8th January 2018, starting at 7.00pm.

There being no more business, the meeting was officially closed at 8.50pm.

Signed _____ (Chair) as a true record of the meeting. Date:_____