

Cyngor Cymuned
Llanddowror & Llanmiloe
Community Council



MINUTES OF MEETING

**held at Llanmiloe Community Hall, Llanmiloe
At 7 pm on Monday 8th June 2015**

Members Present: Councillors: M J Fear, J S Hewens, D A Howells, G H James,
T Paradise, W M Tucker
County Councillor: J Tremlett
Clerk: M J Cory

1 Interview for position of North Ward Councillor

125/15 Ms A R Crewes was welcomed to the Council Meeting and after a successful interview was accepted for the position of North Ward Councillor. Mrs Crewes was the only applicant for the position.

2 Apologies for Absence:

126/15 Councillor G Owen, County Councillor J Tremlett. Absent - Councillor W P Evans

3 Declarations of Personal Interest:

127/15 There were no formal declarations of interest recorded.

4 Minutes

128/15 **Resolved** that the minutes of the meeting held on 11th May 2015 be approved and signed as a correct record.

5 Correspondence received/sent since the last Meeting:

129/15 The following correspondence was discussed –

- (a) email received from resident regarding the appearance of Llanddowror
- (b) A letter of resignation from Cllr E M Lloyd had been received. Resolved to send a card and flowers from all Councillors who personally donated funds.

6 Finance and Accounts

130/15 Accounts Paid – since the last Ordinary Meeting

	Details	Amount £
11/05	Clerk's Expenses (April-May)	36.50
	Clerk's Salary	312.00
	HMRC	78.00
	ABS – Fire Extinguishers serviced (Meeting Room)	41.94
14/05	Viking (Stationery)	82.36
	Bank Charges	4.16

131/15 Accounts Due to be paid - It was **Resolved** to pay the following:

Details	Amount £
Clerk's Expenses (May-June)	20.80
Clerk's Salary	312.00
HMRC – PAYE	78.00
Newhall Janitorial (Estimate)	12.00

132/15 Accounts Received

Date	Details	Amount £
28/05/15	Income from Meeting Room (Quilting Exhibition)	20.00

133/15 Bank Reconciliation: The up-to-date Bank Statement was made available to Members and compared with the Cash flow Forecast.

134/15 Budget Monitoring: The Budget for 2014-15 was compared with actual expenditure.

135/15 Clerk's Expenses: (includes telephone calls, travel and postages).

136/15 Auditing of End of Year Accounts: The accounts were submitted to the Internal Auditor prior to Council scrutiny and final submission to BDO the external auditors. Members were informed that the location of the computer passwords booklet was in the Clerk's office at Talfan Farm. A report from the internal auditor was shown to members along with the accounts to be submitted to BDO and all supporting documents. These were handed to the Members along with the Agenda for this meeting. As part of the accounting process, Members were informed of the system for recording cash payments into the current account from meeting room hire. Members were also given copies of the Asset Register alongside the updated Financial Risk Assessment.

7 Planning:

137/15 Planning information received since the last Meeting:

Members were reminded that the Hearing date for the Picton House appeal is Tuesday 21st July at 10 am at the County Council Offices at Spillman Street, Carmarthen. Councillors T Paradise, D Howells and W M Tucker were interested in attending.

8 Training:

138/15 CCC Code of Conduct Training at County Hall: Councillor J S Hewens attended along with the Clerk on Thursday 4th June. The Clerk recommended that every Councillor would benefit from this very important and interesting course. The next course is on Tuesday 9th June at 6 pm. Cllrs T Paradise, D A Howells and M J Fear agreed to attend.

9 Events:

139/15 Local and National Events:

- (a) Tuesday 26 May – Cllr W M Tucker attended the Town and Community Council Forum and reported that the Llanddowror Flood Plan was used as a case study upon which CCC's Civil Contingencies plan was based. The lack of affordable housing was also discussed.
- (b) A Service was held at St Teilo's Church Llanddowror on Friday 29th May when the new Chairman Cllr A J Paradise and new Vice Chairman Cllr G H James were inducted. This was followed by an enjoyable Buffet in the Community Meeting Room.

- (c) Saturday 20th June 12 noon – 4.30 pm – ‘Blue Eliffant Picnic in the Park’. An Invitation to attend a Welcome Reception at 11.30 am has been extended to our Chairman Cllr T Paradise and Mrs Paradise
- (d) Monday 15th June - A Meeting with CCC’s Executive Board to address issues arising in both Llanmiloe and Llanddowror was expected to be held.
- (e) Thursday 18th June – Flood Warden’s Meeting at 7 pm in the Meeting Room. It is hoped that an Official from CCC will be able to attend in order to answer questions on flooding and Old Trunk Road/Tavernspite road issues which had been posed by residents. Cllr Tucker and the Clerk would attend. Apologies received from Cllr T Paradise.
- (f) Wednesday 24th June – Cllr T Paradise stated that he would attend the Joint Council meeting at 7.15 pm in Llangynin.
- (g) Tuesday 30th June – Carmarthenshire Area Committee (One Voice Wales) meeting at 7 pm at the Princess Gwenllian Centre, Kidwelly. Cllrs J S Hewens and W M Tucker agreed to attend.

10 Administration:

- 140/15 Co-option of Councillor for the North Ward: Two applications were received for this position but one had declined so this evening’s interview was for one candidate only and it was Resolved that Mrs A Crewes be co-opted on to the Council.
- 141/15 Revised Guidance on Code of Conduct – this has been issued by the Ombudsman and Members have been given details of the website for downloading the document.
- 142/15 Statutory Guidance on Access to Information – Members were given details.
- 143/15 Public Conveniences, Llanddowror: It has been necessary to purchase toilet rolls for the PCS. Clerk requests a further order for cleaning materials as and when necessary. The PCs continue to be cleaned by volunteers from Llanddowror.
- 144/15 Meeting Room Update:
- A meeting of the Working Party was held on Friday 15th May. Issues discussed were: the accumulation of rainwater on the forecourt, the removal of tree stumps, cleaning up around the Meeting Room, PCs Rota for cleaning, Opening and closing the MR for events and caretaking duties. It was agreed that the builder be contacted regarding the forecourt and tree stumps. Further volunteers were available to clean the PCs. Members of the MR Working Party scheduled a day to clean up around the premises.
- 145/15 Grass Cutting/Maintenance of the Verge in Llanmiloe: R Jones has commenced cutting the grass to a satisfactory standard.

11 Matters arising: It had been resolved to bring up the following matters at the meeting with Executive Board on Monday 15th June but it is now uncertain whether the meeting will go ahead:

- 146/15 Llanmiloe:
- (a) Pruning of Trees
 - (b) Clearing of Drain with new cover
 - (c) Loose guttering on ‘bus shelter
 - (d) Emptying of dog waste bins
 - (e) Dog Fouling Signs: to be positioned adjacent to playing fields.
 - (f) Condition of the road and Cats eyes missing between Brook and Pendine
 - (g) Tree near the bus shelter needs urgent pruning (Westmead Close)
 - (h) Issues with the A-road in Llanmiloe being repaired rather than being re-surfaced.

147.15

Llanddowror:

- (a) Old Trunk Road (C3236) and Tavernspite Road (C3230)
- (b) Request for Mobile Speed Camera on Old Trunk Road C3236 together with solar-powered 'flashing' speed indicator
- (c) Directional Signs – the new Llanddowror road junction (off the A477 Trunk Road and C3236) is in complete darkness during winter months and illuminated signage would be advantageous.

148.15

Other Issues:

- (a) Flooding – a request had been received from Llanddowror residents that CCC re-consider their rateable values for Community Charge.
- (b) Development at Old Mill, Llanddowror:
 - (i) Planning, highway accesses and noise issues. CCC has been contacted regarding an update on this issue. CCC advised that a further visit is to be made.
 - (ii) Changes to the Watercourse – An Officer from CCC has again visited the site and forwarded a Report, together with a Flood Map and photograph, for Members' information. CCC has been invited to attend the Flood Warden's Meeting on Thursday 18th June.
- (c) Footpath between Pen-y-Graig and Y Bont: needs attention – more details required prior to CCC Footpaths being approached. It appears that CCC will be sending to Community Councils details of footpaths in their area.
- (d) Loose Cable near Pedestrian Bridge: pending
- (e) Llanmiloe Post Office Opening Times: No reply as yet to the letter sent to the Postmistress but it was reported that a new Postmistress has been appointed.
- (f) It was reported that stones/debris had been removed from Brook and part of the road has been tarmacked.

11 Any Other Business for Discussion at the next Meeting:

149.15

- (a) Llanmiloe: stiles need repair; responsibility of CCC regarding the maintenance of the Coastal Path; Council cutting grass are leaving risings on verge.
- (b) Llanddowror: Group Photo of Council; drains blocked on Tavernspite Road; Griffith Jones Anniversary 2016.

12 Date, Time and Venue of next Meeting:

150.15

Resolved that the next Ordinary Meeting will be 7.30 pm Monday 14th September in the Community Meeting Room, Llanddowror.