

CYNGOR CYMUNED  
LLANDDOWROR & LLANMILOE  
COMMUNITY COUNCIL

MEETING  
Of the Meeting Room Working Party  
Monday 15 September 2014  
7 pm

**AGENDA**

1 **Members Present:**

**Apologies:** Michael James

2 **Minutes of the last Meeting 16 June 2014**

3 **Events to date:**

The Village Association/Fete Committee, the WI, the Gardening Club Down2Earth and the Community Council continue to hold meetings at the MR. I will be sending out Invoices later this month.

The VA has used our electricity for both the Hog Roast (5 July) and the Film Night (13 Sept) and are prepared to pay. When electricity bill has been received by us they will be invoiced accordingly.

Brenda and Anita had a Coffee Morning and Book Sale on 12 July.

4 **Future Events**

**Friday 26 September – Macmillan Coffee Morning** in Honour of Councillor Dewi Thomas from 10 am to 12 noon. I hope to get marketing material out this week.

We need help to –

- set up tables
- serve teas/coffees etc (kitchen duty)
- erect bunting.
- blow up balloons and tie around MR (with a balloon pump)
- set up the gazebo at 8.30 am
- encourage residents to bake cakes for sale and to eat in the coffee morning.
- Organise a raffle

Macmillan have sent a pack.

I will do the marketing eg posters, Carmarthen Journal etc  
I will open up at 8.30 am and close down the MR at around 1 pm  
All proceeds to Macmillan  
Can anyone think of anything else?

**Friday 10<sup>th</sup> October – Open Evening of David Miller Art Exhibition 7 pm – 9 pm followed on the Saturday and Sunday by an exhibition open from 11 am to 2 pm on each day.**

I've spoken with David Miller and he has confirmed that he will do the Art weekend. He will not charge for the exhibition so entry will be free. His and my thoughts are as follows:

Friday 10 October at 7 pm - Open Night of the Exhibition

David will put on a slide show and have prints and framed paintings on display and for sale.

I am helping David to 'set up' from 4 pm to about 6 pm on Friday. I will open up and close down.

I think most of us will be there that night to help out with the refreshments etc.

Refreshments will be white wine, red wine, apple and orange juice (just like a Private Viewing but we can't call it that because it isn't really a private viewing - anyone is welcome). If we get the wine from Tescos, we can hire the glasses too (for free) just like Philip did for his 'do'. No food but maybe 'nibbles'? What do you think?

Could someone please get the wine?

If nibbles – can someone please get these?

David has agreed to give us a print to raffle and he is happy for the proceeds of the raffle to be used for purchasing the refreshments. Raffle tickets 50p each? We need a volunteer to sell these on the night and they will be up for sale on Saturday and Sunday. (Draw on Sunday at 2 pm.)

Saturday 11 October from 11 am to 2 pm

Just a general drop in and out session, with teas, coffees available if required (for sale). So we could divide that session into two one and a half-hour slots so I will be looking for volunteers for each slot of 1 1/2 hrs.

David won't be there on Saturday.

Raffle tickets to be sold by member in charge.

11 am to 12.30 am – Dianne Paradice (open up the MR?)

12.30 am to 2 pm - ?

Close down the MR at 2 pm?

Sunday 12 October.

David won't be there until about 2 pm. I can be there about 1.30 pm then help him to clear up etc and close down the MR.

Raffle tickets to be sold by member in charge and the Draw will be at 2 pm.

So we would be looking for supervisors for the following slots:

Sunday from 11 am to 12.30 and open up the MR. ?

Sunday from 12.30 to 2 pm and help to pack away ?

Thursday 16 October at 7 pm Llanddowror Flood Group Meeting in the MR

The next Flood Group Meeting will be in May 2015. I will open up and close down.

Friday 24 October – Simon Hart's Surgery from 3 pm to 5 pm at the Meeting Room

We need someone to open up and close down.

**Thursday 20 November – Talk and Slide Show by local Paleontologist Patrick McDermot** at 7pm in the Meeting Room

I will fetch Patrick from St Clears and open up the MR for 4 pm to help Patrick to set up then take him home again about 5 pm. Could someone pick him up at 6.30 pm and take him home around 9.30 pm please? I will help him pack up and close down the MR. Patrick will not charge for the evening. Free entry. Coffees and teas will be for sale eg coffee/tea and biscuit 50p? Shall we have a raffle for MR funds?

**Saturday 22 November – WI Christmas Fair from 2 pm** at the Meeting Room

We need:

- someone to open up the MR in the morning for the WI and close down after
- volunteers to put the gazebo up say at 10 am?
- Volunteers to lay out tables as required by the WI.

**Friday 16 January – ‘Poems and Pimms Night’** at 7 pm in the Meeting Room.

A quiet night after the Christmas celebrations.

I have a few people who would like to attend and bring along poems they have written and also attendees could bring along and read out their favourite poems. We could have nibbles and a raffle to pay for them and the Pimms. Maybe a raffle prize could be a poetry book!!.

## 5 **Purchases from Grant Funding**

Building Works (RDP): There are still some minor works to be completed eg removal of tree trunks and Mark has agreed to contact Chris Thomas regarding the stump grinding.

I will be meeting Rosemarie Davies for a final evaluation of RDP grant funding next Thursday morning at 9.30 am and if anyone else would like to come along please feel welcome.

Loft Insulation (Zero Carbon): loft insulation for the whole of the roof area, including the PCs has been installed by Chris Thomas and grant money has been received in full.

There may be an opportunity to secure a further grant (Awards for All) for up to £5,000 and ideas for this are as follows. Are there any further ideas for spending the grants money?

- Pop-up Gazebo
- Indoor mat for MR
- Wall mounted air conditioner
- Clock
- Tarmac for whole area around MR
- Sensor activated lights for PCs
- Installation of Quooker in kitchen area

## 6 **‘Showcase’ of the MR**

There will be a meeting tomorrow Tuesday 16 September at 12.30 pm with a media company (Adam Amor of Buffoon Ltd) who are looking to film exemplar projects within the RDP area. If you would be willing to participate in being filmed please come along and express your views on the MR – CCC and WG want the opportunity to showcase the project completed.

## 7 **Update on the PCs /MR**

- A new WC sign has been delivered and we need to make a decision on where to place it.
- The bollards remain but could possibly be removed if and when we get the surround tarmaced.
- The two poles that originally carried the signs for the B&B have been removed.

- The MR entrance door has a gap all around and this could pose a problem in the winter months. Could anyone please see to this?
- We are grateful to Keith Bevan for placing a sensor light in both PCs and for taking over the cleaning of both PCs whilst his building works continue. He and Elizabeth have very kindly donated a Dyson carpet cleaner which works perfectly.
- Re-surfacing of the forecourt area - SCRR have been contacted but there has been no response as yet. If they don't respond perhaps we could get an estimate from elsewhere at the same time as the tarmac estimate and get it from grant money.
- Coin-operated mechanism – this has been ordered for us and CCC are awaiting a delivery.

## 8 **Caretaking duties and additional key-holders for the MR**

At the moment the only key-holders are MJC/WMT and TP. Would any other Members be prepared to take on the responsibility of keyholder whose duties would include opening up and closing down the MR?

We should think about having a caretaker – the position would have to be on a voluntary basis as no funds are available at the moment. Any ideas? Responsibilities?

- Opening up and closing down after meetings/events
- Arranging tables/chairs ready for each meeting as required
- Cleaning up after and ensuring that all electricity is off etc
- Setting the alarm.<sup>9</sup>

## 9 **Any Other Business**

Date of Next Meeting -                      to be arranged